

A Virginia Honor Band for 34 Consecutive Years



LAKE BRADDOCK BRUIN BAND



PARENTS' GUIDE

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The Lake Braddock Bruin Band Boosters, Inc.
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Website: www.lbband.org

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Welcome

The Lake Braddock Band program is one of the most highly acclaimed band programs in Virginia and is well known across the United States for its pursuit of excellence and high achievement year after year. The success and prestige of the program is brought about by hard work on the part of all concerned: the directors, the booster members, families, and especially the students.

The Marching Band brings honor to Lake Braddock Secondary School through various performances and contests during the fall. The concert band continues this fine tradition during performances in the winter and spring. The Color Guard is an integral part of the Marching Band and also performs in Guard competitions in the spring.

We welcome those of you who are new to the Bruin Band Family as well as those who have been associated with the program for many years. You and your family are part of a group that enables your child to grow musically and socially. We hope that you will take the opportunity to join the Bruin Band Boosters and further support the band programs.

You probably have some questions about how the band program works. This guidebook attempts to answer as many questions as possible such as: "*When does it happen? Who does what? How much does it cost?*" And especially, "**HOW CAN I HELP?**" The information within this guide is up to date at the time of publication and any changes and new information are published in the *Bruin Bandstand* (the booster newsletter which is available on the webpage www.lbband.org under publications; click on link in the left hand column.) Parents are also notified of changes and other important items via the phone tree, e-mail, and at general membership meetings. If you have any questions, please ask any member of the Band Boosters Board of Directors or Committee Chairpersons. Their names, phone numbers, and email addresses are in Appendix I of this handbook.

In June, before the end of the school year, your child should have turned in Pre-Season Marching Band Rehearsal Forms. It is important to ensure the information is complete and accurate as these forms provide information that is included in the Band Directory and assist in emergency care if needed. The Directory is created yearly for parents and usually published in August. The directory not only has all the names and phone numbers of the band members but also has a calendar of all band events occurring during the year. Ask your child for it during the start of the Pre-Season Band Rehearsal. **NOTE: Emergency Care Forms must be completed and turned in before your child can participate in Pre-School Band Rehearsal.**

Parents are welcome at all events (no matter what you might hear from your child). In fact, it's the parents' attendance that generates much of the excitement at games, competitions, and concerts. The students work too hard to be ignored and deserve our utmost support.

Come to the home football games and sit with us; we are not hard to find with our yellow jackets and purple sweatshirts.

We are happy to have you with the band and look forward to seeing you at Burke Lake Park during the last week of August (see website for exact date/time) for the annual student and family band picnic. Be sure to bring your checkbook, as you will have the opportunity to join the Bruin Band Boosters and purchase fundraising items (See Sections on Fundraiser and Spirit Wear for details on items that will be available)

Band Boosters Organization

The LAKE BRADDOCK BRUIN BAND BOOSTERS, INC. is a non-profit public charity (501.c3) incorporated in the Commonwealth of Virginia to provide financial and organizational support to the band programs, their directors, and the school they represent. Volunteer activities are organized and promoted by the Board of Directors and Committee Chairpersons. See the "Volunteer Opportunities" paragraphs of this handbook for some of the many ways you can support the Band Booster programs and Appendix IV for the Organization Chart.

Membership in the Bruin Band Boosters is open to any interested person. The membership fee is \$10.00 per person per year. Membership entitles you to participate in all booster-sponsored activities, to attend scheduled band concerts at Lake Braddock free of charge, and to vote on all issues brought before the organization at meetings of the general membership.

General Membership meetings are held approximately four times per year, normally in September, November, February (or March), and May, dates will be published on the Band website (www.lbband.org). These meetings provide the membership with an opportunity to meet other band parents, the members of the Band Booster Board, committee chairpersons, and band directors. It is an opportunity to get answers on any band subject. The meetings last about one hour, are held in the large band room at Lake Braddock Secondary School, and are advertised in advance via email, the band webpage and in the newsletter. Additional informational meetings may be scheduled at the start of the year, prior to concerts, and prior to the spring trip.

The Boosters are always striving to improve the Band Parents' Guide; please provide any suggestions you may have for next year's edition to the Secretary or President of the Boosters.

Band Performance Categories

High School Advanced Bands

Advanced band class is designed for the sequential study of instrumental music literature, and advanced rehearsal and performance techniques. It is a performance organization for selected students of high achievement and talent. Marching band techniques, performance, and rehearsals, both in and outside of school, are required in this class. Additional performance experiences such as full symphonic orchestra are recommended when schedules permit. After-school rehearsals and performances are required. Membership is by audition, and instrumentation for the group will be at the discretion of the directors. Please don't be confused by the FCPS course descriptions for band which list 2 levels for band; there are 3 "advanced" credit bands at Lake Braddock (Symphonic and Concert Bands I, II, and III). The "total experience" is what enables your child to achieve "advanced" band credit.

Intermediate Band

Intermediate Band is available for students wishing to improve their skills in order to become members of one of the advanced performing groups. This group of students does not march.

Jazz Band

The Jazz Band is a select performing group that meets as a separate class during the school day. Membership must be approved by the band directors and concurrent membership in a performing group (advanced band, orchestra, or guitar) is required. Contact Mr. Patrick Smith, Jazz Band Director, for additional information.

Percussion Ensemble

The Lake Braddock Percussion Ensemble is an extra-curricular musical group open to the Lake Braddock high school percussionists. The Percussion Ensemble rehearses once a week after school and performs with the Jazz Band and Trombone Choir several times throughout the year. In this ensemble, members are exposed to the many different percussion instruments and types of music ranging from melodies on mallets to drum line cadences.

Marching Band

The Marching Band is composed of all members of Symphonic Band, Concert Bands I, II, and III, and the Color Guard. The Marching Band maintains an extensive performance and competition schedule in the fall quarter. The season begins with mandatory Pre-Season Band Rehearsal and requires after-school rehearsals through the end of football season. In addition, section leaders can and do call mandatory sectional rehearsals outside of school or band rehearsal hours. They can be on a regular schedule or on an as-needed basis to address problems in marching, color guard drill, or music performance. All of these commitments are part of the band course. Expenses for competitions and festivals in the fall and winter are paid by the FCPS system.

A nominal uniform fee is collected via CHARMS (www.charmsoffice.com) during Pre-Season Band Rehearsal. The Marching Band materials fee is collected in the months of May and June preceding the start of Pre-Season Band Rehearsal. For more information, see specific headings in this guide.

Color Guard

The Color Guard functions as an essential part of the Marching Band. Auditions are held each spring. The Color Guard rehearses approximately ten times throughout the summer and then follows the Pre-Season Band Rehearsal schedule. Color Guard members support the bands during the concert season. They also perform in their own Spring Guard competition and also receive the whole-hearted support of the band and band parents at these times. During Spring Guard season, Color Guard captains will notify your students of their practice times. Throughout the marching band and concert seasons, the high school band director keeps in touch with the Color Guard captains and keeps them informed on items announced in band class. This allows the captains to relay band information to the Color Guard members and their parents. If you have questions, please call the Band Booster Color Guard coordinator.

Trombone Choir

One of the most unique and enjoyable band ensembles is the Lake Braddock Trombone Choir. The Trombone Choir welcomes all high school trombone players to join them on Thursday nights at 7pm for practice. They play under the direction of Mr. Mike Wheeler and perform at the same concerts as the Jazz Band. This fun and challenging experience will improve skills and be a rewarding experience.

Band Directors & Band Booster Contact Numbers

See Appendix I for contact information.

Communications

The Lake Braddock Band is a large group of students that must play together in unison and also work in union to be successful and thus communication is paramount. There are several means of communication:

- **Verbal Instruction** from directors in class
- **Handouts** by band directors
- **Newsletter** – The *Bruin Bandstand* (the newsletter is posted on the website or will be mailed to parents upon request) provides information to parents and supplements information to students. The newsletter is produced generally seven times during the school year.
- **Webpage** – located at www.lbband.org. Please check the band website often for up to date information
- **Email** – Periodically, emails will be sent to Band families with updates or reminders of upcoming events.

- **Phone Tree for Urgent Messages** – Families of all Band members are placed on a calling list. Volunteers will call 6 to 8 families on an as-needed basis with urgent band information.

Competitions

Specific dates, times, and locations of fall marching competitions and spring concert festivals are published on the Band website (www.lbband.org), in the *Bruin Bandstand* and in the Directory (which usually goes home during Pre-Season Band Rehearsal). Parents are encouraged to attend these events. There are 3 marching competitions each fall; a small admission fee of about \$5.00 is generally charged for spectators (admission fee is waived for chaperones, uniform closet volunteers and the pit crew). Only those parents who are officially signed up to be chaperones travel on the buses with the students (no younger siblings are allowed to ride the bus). Carpooling has been successful for those parents who wish to attend local events.

Each student supplies his or her own food, beverage, and treats for these one-day band trips. The band director will announce to the students if food stops will be made or if brown bagging is required. Students are allowed to carry small coolers, etc. on the buses. County policy prohibits the possession or consumption of alcohol or any banned substances. Sufficient chaperones are necessary for each trip and activity.

Concerts

Three to five concerts are scheduled each year--Winter (usually December), Pre-Festival (February or March), and Spring (May/June). These concerts are held at Lake Braddock Secondary School in the Little Theater. Admission is a voluntary donation of \$3.00 per person (Members of the Bruin Band Boosters are admitted free). In addition, there are generally two Jazz Band and Small Ensemble (i.e., Trombone Choir) concerts during the year and individual or group recitals in the spring.

Band members are required to arrive early (as specified by the director) in order to dress, tune, and warm up. They are expected to remain for the entire concert. **The band director must approve exceptions well in advance.**

Concert CD Recordings

Each concert is professionally recorded and CDs are available for purchase. Prepaid orders are taken the evening of the concert and the CD is delivered to the school several weeks later. Orders can also be mailed to the recording company within a week of the concert. For an additional charge, CDs can be mailed directly to an address you specify. The cost of the CDs is determined by the recording company.

DVD/Video Yearbook

The Bruin Band Boosters produce a very popular video yearbook of marching band memories. Members of the video committee record the activities of the marching band throughout the marching season. The video usually includes shots of summer marching band rehearsal, band performances at home football games (both on the field and in the stands), competition performances, Tag Day, and car washes, along with clips from prior years marching seasons. The Band DVD will be delivered before the end of the school year.

Extra Band Opportunities/Requirements

District Band

District Band is open to all students on an audition basis. Symphonic and Concert Band members are strongly urged to participate in this audition. Symphonic and Concert I Band members are required to participate in either District Band auditions or the Solo and Ensemble Festival. District Band auditions are

usually held in early January at a designated Fairfax County school. Information about registration and required fees is available from the band director.

Instrument Petting Zoo

The Instrument Petting Zoo (IPZ) is a community outreach and education project sponsored by the Women's Committee of the National Symphony Orchestra (NSO). Typically there are four events held throughout the year which are determined by the NSO. They include the annual Kennedy Center Open House Festival in September, selected NSO Family Concerts, and a summer concert at the Carter Barron Amphitheater. At these events children (and adults) have the opportunity for hands-on experience with the instruments they see professionally played on stage. LB band and orchestra students have the honor to be the instrument demonstrators.

Events and dates are announced in the newsletter, in band e-mails, on the website and during class. Any student may volunteer. A month prior to the event, sign-up posters are placed in the band and orchestra rooms. Participants are selected on a first-come basis. On the day of the event students wear band/orchestra t-shirts, nice slacks or skirts, and comfortable shoes, and are transported via carpools between LB and Washington, D.C. All instruments and mouthpieces are provided by the NSO. Participants receive service hours, and band students may include the event towards earning a band letter.

Pep Band (Football Season)

Pep Band provides school spirit for away football games. Membership is limited. Interested band members may indicate their interest by signing up with the band director who will then select those who will participate in the Pep Band. The school provides transportation on school buses. Uniforms are not required for this school activity. Chaperones are always needed for Pep Band.

Solo and Ensemble Festival

Solo and Ensemble Festival is open to all students. Symphonic and Concert Band members are strongly urged to participate. Symphonic and Concert I Band members are required to participate in either District Band auditions or the Solo and Ensemble Festival. The Solo and Ensemble Festival provides an opportunity for a student to learn a different genre of music and perform at a variety of skill levels. Each soloist or ensemble plays with a personally chosen accompanist (if the music requires) before a trained adjudicator and receives a grade and written critique. The Solo and Ensemble Festival is held in April. Performing a solo is required for students interested in being a section leader the following year. Information about registration and required fees is available from the band director.

Tri-M Music Honor Society

The Tri-M Music Honor Society is the international music honor society for high school students that motivates and recognizes the student's musical ability, academic excellence, school involvement and community service. Founded in 1936 by Alexander and Frances Harley, incorporated and renamed Modern Music Masters in 1952, and in 1983 recognized as the Tri-M Music Honor Society, it is a program of the MENC (National Association for Music Education). Tri-M has helped young people to provide years of service through music in thousands of schools throughout the world. Through more than 4,100 chartered chapters, thousands of students have received recognition for their efforts and honor for their musical accomplishments.

There are several requirements to maintain your membership in the Tri-M Music Honor Society:

- **Maintain Your GPA.** All members must maintain a 3.0 overall GPA and a 3.5 or higher in music.
- **Complete the Service Hours Requirements:** Each member must complete six service hours per semester. These service hours may include any of the following recommended activities:
 - **Assist any Music Teacher**

- Tutor a student in music
- Assist at a music concert

(If you have any questions about what is an appropriate service project, you may ask the Orchestra Director.)

ALL MEETINGS ARE MANDATORY!

Fee Payments

Students pay fees for Marching Band materials, Concert Band materials, uniform rental and maintenance, optional auditions (e.g., District Band and All State Band), and the spring trip. These funds are managed through several Band Booster accounts depending on the activity.

All payments are processed through Charms (www.charmsoffice.com). Students and parents may login to their student account at any time to view fees and balances due. Payments may be made via credit card, checks, or cash as described below.

- Credit Card payments are made through Charms. After making your payment, please log back into Charms to ensure that your payment appears within your student account.
- Payments made by check should be placed in the lockbox within the band room. If paying by check, please make the check payable as instructed for the particular payment fee and write the name of the student and the name of the fee being paid in the memo line of the check. Please note that a fee will be assessed for any returned checks. Such fee will be the actual amount charged by the bank related to the returned check, not to exceed \$50.
- Paying by cash is discouraged. If paying by cash, please put the money in an envelope and write the name of the student and the name of the fee being paid (i.e. Little Johnny, Spring Trip Fee) and take the envelope to the Finance office in the front office of the school and give it to the Lake Braddock SS staff responsible for collecting such cash payments. A receipt will be given to you acknowledging the cash payment. NO CASH PAYMENTS SHOULD BE DEPOSITED INTO THE LOCKBOX IN THE BAND ROOM.

CHARMS: Students and parents must login into their student account in CHARMS to update their contact information and view/pay fees and balances due.

To log into your account

- 1) Go to - www.charmsoffice.com
- 2) Select the login screen
- 3) Select parent/student login
- 4) Student/Parent Login: FCPSLakeBraddockSSBand
- 5) Password: Student ID #
- 6) Update User information
- 7) Update User name and password (Parent and Student need to know the password)
- 8) Visit Financial Tab to pay using credit card through School Pay

Refunds: Typically fees paid are non-refundable once commitments and underlying purchases have been made. These refund policies will be communicated separately as they relate to individual activities.

Please be aware that there is a small amount of money set aside in the budget for need-based scholarships. You can contact any of the directors for more information. All information is kept confidential.

Fundraisers—General

Several types of fundraising activities occur each year. Fundraisers provide operating capital for replacing Marching Band and Concert Band uniforms, purchasing band instruments, subsidizing the costs of trips, Pre-Season Band Rehearsal, and other band activities. It also covers many other items covered under the typical

band operating budget. The Band Boosters sponsor several activities including the Combined Federal Campaign, Tag Day, and White House Ornament Sales. Students and parents are encouraged to participate in these activities. An explanation of each activity is below:

Combined Federal Campaign (CFC)

Federal employees can make contributions to the Lake Braddock Band Program through the Combined Federal Campaign (CFC). If you want to contribute to the band, please designate the Lake Braddock Band Program at your place of employment when you register to contribute to the CFC. If you want us to know you contributed, under "Recognition Options" please complete your address information to authorize CFC to release your name and/or send a copy of the form to the Band Boosters c/o the Treasurer. If you have children in the high school or middle school band, chorus, or orchestra as well as the band, and would like to allocate your contribution to among those programs, send us a copy of the CFC form, and we will allocate your contribution according to your directions accompanying the form.

Tag Day

Tag Day is the major fundraising event for the band. All students in the Band and Guard are required to participate. Tag Day is held the first Saturday after the start of school with the following Saturday as the rain date. The time commitment is usually 7:15 AM to approximately 1:30 PM. **Your student is expected to be there for the entire time.** Students, in groups with a chaperone-driver, go house to house in the Lake Braddock School District asking for tax-deductible donations. **Students wear their band uniforms, but with comfortable walking shoes!** At the conclusion of Tag Day (around 1:30 PM) a pizza lunch is served at the school for the students and all volunteers.

Tag Day is extremely important to the success of the band program and significant help is needed in many areas: It takes more than 100 parent volunteers to make Tag Day a success. You can help as a Sector House-Host, Sector House Helper, Driver (**must be over 21 years of age-no exceptions**), Lunch Server, or in some other capacity - we appreciate any time you can contribute.

Details concerning Tag Day, including an explanation of the volunteer opportunities available, are published in the newsletter and posted on the Band website at www.lbband.org in the Fundraisers section. For additional information, contact the Tag Day Coordinator at TagDay@lbband.org.

White House Ornament Sale

The band will be selling White House Ornaments (WHO) again this year. The Historic White House Association issues a new ornament every year and offers them for sale at a limited number of places. The ornaments are beautiful and often displayed not only on holiday trees but in frames or on easels. Ornaments will be on sale starting in August at the Band Picnic and at other events such as the PTSA Craft Fair in October, the Orchestra Bake Sale in November, and the school concerts. Help is always welcome!

Students can earn up to 3 letter points by participating in this fundraiser. All Band and Color Guard students are encouraged to support the sale of these lovely collectors' items. Please contact the WHO Sale Coordinator at whitehouseornaments@lbband.org for more information.

Fundraisers—Student and Student Officer Accounts

All of the following fundraisers are open to all Band members.

Student and Student Officer Accounts Operation

The band boosters also sponsor fundraising efforts to help students cover the costs of their participation in the band program. The primary fundraisers for this purpose are car washes, citrus sales, spirit wear and scrip sales, all of which are described below. Scrip sales are recognized as a 'rebate' and therefore can be accumulated in individual student accounts. All other current fundraising activities are collected to the general account and will be applied for band activities. Scrip sales allow students to accumulate rebates which are maintained in a Booster-administered account specifically for that student. The student may use these funds for band trip expenses, fees, and other band expenses. These student funds may also be applied to their parents' expenses should they decide to chaperone the spring trip. Account balances are periodically sent directly to families by the Treasurer via email.

Funds carry over from year to year. At the conclusion of a student's band involvement, any excess funds in the student's account will revert to that student's sibling (if the sibling will be moving into the band program within a reasonable time). If the student has no sibling in the band program, excess funds go into the Student Officers' account. No funds are ever paid directly to the student, but rather are applied either to (1) expenses as directed by the student via a claim form, (2) a sibling account as appropriate, or (3) to the Student Officer account as appropriate.

Eighth grade middle school band members can now participate in this fundraising program. All account balances carry-over until the student graduates high school.

Important: Students and their family members can, and sometimes do, raise all necessary money for their participation in the band program through fundraisers. If you have questions, please contact the Band Booster Treasurer.

Car Washes

The Student Band officers sponsor and arrange car washes that occur at the start of marching band season. The exact dates are published in the summer newsletter and on the band website (www.lband.org). The car washes are usually held at Burke area locations. All band members are encouraged to participate. Funds raised are earmarked for the Student officer gift which is presented to the band at the end of the school year. Any excess funds defray the costs associated with producing the slide shows presented at the Progressive Dinner and Awards Banquet, gifts for band directors, and the creation of the annual band photo collage. Working the car washes could help the student earn a letter point at the discretion of the Director.

Citrus Sales (Fall/Winter)

The Lake Braddock community looks forward to the band's grapefruit and orange sales with delivery in December. The Lake Braddock Band has been doing business with the same grove stand in Florida for over 20 years. Orders are taken a month prior to delivery. Delivery day requires parent volunteers and students to help offload a semi-trailer full of boxed fruit. Students and family members are required (regardless of the weather) to pick up their orders at the school by 6:00 p.m. on delivery day. Prices for the boxes of fruit vary from year to year depending on growing conditions and market concerns, but they generally are comparable to the prices in our local grocery stores. The band earns approximately \$3.00 - \$4.00 per box of fruit sold (depending on the total number of boxes sold by all band members). Complete details along with order forms and tally sheets, are sent home with each student 4 to 6 weeks before the delivery date. Parents, remember to ask for the forms in late October if you haven't seen them. A full explanation of citrus sales is given at the November Band Booster General Membership meeting.

Spirit Wear

Spirit Wear is a new fund raiser sponsored by the Band Boosters. Coordinated yearly via convenient online ordering and fulfilled locally by Burke Sporting Goods the Spirit Wear gives students and parents the option of wearing the Lake Braddock Band Spirit Wear at all band related events. Once orders are completed, all

garments are delivered individually wrapped with your receipt in the bag and delivered for pick up in the band room.

Scrip Sales (Year round)

Students and their families can earn a high percentage of return on scrip cards. These cards can be used at over 100 local stores including grocery and hardware stores. Scrip cards allow you to reduce your student's individual out-of-pocket expenses for band events such as the Marching Band materials fee, Concert Band materials fee or spring trip fees. The scrip order form includes over 140 local merchants with percentage earnings for student accounts from 1.5 to 18 percent.

The reason for the effectiveness of scrip is simple: families generate rebates through purchases they would make anyway. Groceries, dining, clothing, toys, gifts, even gasoline can be purchased with scrip. For example: monthly trips to the grocery store can easily add up to as much as \$1,000 or more - both Giant and Safeway rebate 4% on the purchase of their scrip card. Each month you would generate \$40 towards your child's band expenses, and this is just your monthly grocery expense! Think about gas, movies, dining out, holiday gifts, hotels, and the list goes on! Additionally, Lake Braddock Band is able to order and keep in stock scrip that is routinely used by our members. These can include: Giant, Safeway, Chipotle, Home Depot, Lowes, Barnes & Noble, Outback, Panera, Starbucks, Kohls, Sunoco, Wal-Mart, and Staples. Just call your coordinator to see what is available at any given time.

In order to help defray some of their future high school band costs, **8th grade middle school band members can participate in this fundraising program.** All account balances carry-over until the student graduates high school. See the band website (www.lbband.org) for an order form and contact information. To learn more about Scrip go to the Band website and look under Fundraisers.

Letters/Point Sheets/Individual Trophies

Once students enter the music program at the high school level they have the opportunity to earn points toward a band letter, bar, or trophy. Points are awarded for a variety of band-related activities and are cumulative for the four years. Point sheets are updated at the end of each school year and are filed by the director in the student's music record. A point tally sheet is given to each student. Students must complete and turn in their point sheets in order to receive letters and bars. (See Appendix III for a blank form). Letters are awarded when 20 points are accumulated; thereafter, bars are awarded for each additional 20 points earned. A bar is equivalent to a second or third letter. Students earning 30 points in any single year will receive trophies. Band letters, bars, and trophies are awarded at the Awards Banquet in the spring. For specific information on filling out the form have your student contact the Band Director.

Pictures

Band pictures are taken in the last week of Pre-Season Band Rehearsal after all students have been outfitted in their marching uniforms. A group picture of the band is taken for the yearbook and football game programs. Individual and group pictures can also be ordered. Band pictures are paid for in advance. Photo ordering envelopes are available several days prior to the "Photo Shoot" date. **Remember to ask your student if they have an envelope.** Pictures cannot be retaken if you miss this opportunity.

Placement/"Seat"

At the end of the school year, auditions are conducted for each individual student to determine band assignment for the following year. During the year, other auditions may be held for seat placement. Students may have the opportunity to change seats during the year by challenging the student seated immediately above them. Challenges, as well as all other auditions, are blind auditions done in the presence of screened-off band director(s). The player receiving the higher marks in the challenge receives the higher seat placement.

These challenges are usually held after school. Auditions and challenges include: playing chromatic scales; two major scales chosen by the conductor at the time of the audition or challenge; the playing of a short prepared piece and sight reading. The Concert Bands will re-audition in the fall for "seating" of students. For more information contact the band director.

Practices

Attendance of after-school rehearsals is **required** of all performing ensembles.

- **Marching Band** meets throughout marching (football) season Tuesdays, Wednesdays, and Thursdays from 3:30 p.m. to 5:00 p.m. Expect practices to run over, especially before the first competition. Percussion meets Tuesday evening 7:00 p.m. - 9:00 p.m. for practice.
- **Concert ensembles** meet after school once per week, several weeks prior to each concert, and according to a schedule that will be provided to the students in writing well in advance of the rehearsals themselves. These rehearsals take place generally several weeks before each performance. During concert season it is necessary to have several rehearsals before competitions and concerts. These rehearsals are always announced in advance. The schedules are posted in the band room, on the band website, and sent home.

Private Lessons/Teachers

Although not mandatory, private instruction with a reputable and qualified teacher is advised and strongly recommended. The assistance of a private teacher is indispensable for help with: a difficult passages in band music, District Band auditions, selection and rehearsal of music for Solo and Ensemble Festivals, and accelerating progress in learning one's own instrument. The band directors have a list of instructors as well as recommendations for high school students giving lessons.

Social Functions

Awards Banquet (End of Year)

The Awards Banquet is held at the end of the school year in the school cafeteria and is a potluck affair. Band letters, bars, trophies, and other awards are given to those who earned them. Details about the banquet are given to students as the event approaches. The Jazz Band provides the entertainment for the evening. The event concludes with the Senior Slide Show and lots of sentiment. The Awards Banquet is also a family affair so parents and siblings are encouraged to attend.

Marching Band Picnic

One evening during the Pre-School Band Rehearsal a family picnic is held at Burke Lake Park. The annual Band Picnic is generally held in the last week of August (www.lband.org). Our potluck picnic affords the opportunity for families to become acquainted and is a "kick-off" to the marching season. Detailed information is provided to students during Pre-Season Band Rehearsal. The picnic is a lot of fun and a wonderful chance to get your band questions answered. The band directors and Band Booster officers and coordinators will be there. In addition to the potluck picnic dinner, the band students can socialize and play volleyball or other games. The picnic is over at dusk, which is when the park closes.

Middle School Related Social Functions

There are two middle school activities during the school year. During marching band season there is an event where eighth grade band members join the marching band at a band competition to experience firsthand what the marching band is all about. There is also a reception following the Winter Concert.

New Student Social

Each year in mid-August, the Student Officers and Drum Majors host a New Student Social at one of the Band Boosters' homes. At this social, freshmen and other students new to the band program are introduced to Student Officers, learn about band policies, and are given an opportunity to ask questions about band activities.

Progressive Dinner (After Marching Season)

The Progressive Dinner marks the official end of the marching season. It is one of the most popular events for students as well as the hosting parents. The Progressive Dinner usually occurs the first Saturday after school resumes following winter break. Parent hosts are asked to provide hors d'oeuvres, salads, or main course for groups of 8 to 16 students in their homes. Sign-up sheets are posted in the band room at least one month prior to this event. If you haven't heard anything from your student, please feel welcome to come into the band room and sign up to host. You can also contact the Progressive Dinner Coordinator or the Social Chair. Your child does not even have to go to his/her own house. Members of carpools typically are mixed in terms of grade, gender, and musical instrument played. They meet up with 2-3 other groups at a host family house. This provides an opportunity for students to become better acquainted with those with whom they might not have had much contact with during the season. Some carpools have student drivers (who have parent permission, and are either 18 years old or have had their driver license for more than one year). Many parent drivers are needed due to changes prohibiting the number of passengers a student driver can transport. This is a great volunteer opportunity to get to know other parents and students. Carpools start at the school and ultimately return there for dessert, a slide show and Marching Band superlative awards. Parents and families are welcome at the dessert, slide show, and presentation of "superlatives." The Progressive Dinner will be explained in detail at the November Band Booster General Membership meeting.

Spring Trip

Every spring in middle to late April the Lake Braddock Band travels to a music competition outside the state of Virginia. Over the past few years the Band has competed in festivals in Toronto, Canada; Orlando, Florida; Atlanta, Georgia; Gatlinburg, Tennessee; Cincinnati, Ohio; and the New York City area. Past trips have been about four days in duration with the group leaving the school on Wednesday evening and returning on Sunday morning. Transportation is usually via chartered bus. Chaperones are needed for this trip. The cost of this trip is usually ranges between \$375 - \$550 for each student and chaperone (although chaperones are not charged for the bus cost.) A deposit of \$100-\$150 is usually required by winter break. The band director announces the destination and expected cost as early as possible during the year. All trip details including itineraries and permission slips are sent home via the band students well in advance of the trip.

Summer Marching Band Rehearsal (August)

Pre-Season Band Rehearsal is **required** for all members of the Marching Band and Color Guard. It is held at Lake Braddock Secondary School during the 2 weeks preceding the start of school (3 weeks prior for percussionists and color guard). A per student fee for Marching Band materials is charged and collected at the end of the preceding school year **or at registration for students enrolling during the summer.**

The hours for the Pre-Season Band Rehearsal are 8:00 a.m. to 4:00 p.m. **for everyone, Monday through Friday.** (Occasionally, marching band practices can run a little longer.) Generally, rehearsals take place outside during the morning and indoors during the afternoon. Students will need a lunch and a container of water. The schedule includes both indoor and outdoor practices, sectional rehearsals, and a lunch break.

PRE-SEASON BAND REHEARSAL IS MANDATORY! Please do not schedule vacations, appointments, etc. that will conflict.

Marching band rehearsals can be rigorous so ensure your child is prepared. It is a time for your child to really focus on the essentials of marching band. Lake Braddock has a national reputation because it can do two things at the same time: march and play well. Your child will be learning difficult music and difficult marching drills. This takes time and attention. Your child should have a good breakfast before leaving each day for band rehearsal. Experienced students bring coolers with lunch and a separate container for ice water. Those in the know avoid all sweetened beverages on the blacktop--they attract yellow jackets and wasps! Please make sure your child wears **sun block**. We do not want any student to become seriously ill with severe sunburn. The more experienced students wear hats. All marchers must wear **shoes and socks**--sandals are not allowed!

All the hard work of rehearsals pays off in spectacular performances. You cannot believe how many people from so many different places look forward to seeing your children perform. Marching Band is fun and rewarding. At most schools, people leave for the snack bar at half time but not so at Lake Braddock. The football parents and students are cheering for your children at half time. Band Boosters from schools all over the region look forward to seeing your children perform at competitions. As one McLean High School parent said after the 1996 Oakton Classic, "There's nothing better than watching Lake Braddock do a company front from end zone to end zone. Your band has a big sound and a great visual display."

Transportation for Band Students

Transportation to contests, festivals, etc. is covered by the county. Transportation for those in the Pep Band is provided by school buses, so there is no charge for the individual students. For the Spring Trip, the cost is shared equally among all band students participating.

Uniforms

Uniform Rental/Maintenance Fee

There is a nominal fee for rental and maintenance of both marching and concert uniforms annually. This fee includes dry cleaning and general maintenance such as replacement of buttons, zippers, snaps, etc. This fee does not include the repair of rips, tears, or any other major damage, loss of uniform, or loss of uniform parts. This fee is due when contracts are sent home--generally during the beginning of Pre-Season Band Rehearsal or the first week of school. A bill will be sent home from the Band Booster Treasurer and checks are to be made payable to "**Bruin Band Boosters**" or "**BBB**".

Uniforms: Marching, Color Guard, Concert

Marching band uniforms are provided through Bruin Band Booster funds. Students are measured and fitted for a uniform during Pre-Season Band Rehearsal or whenever necessary. Students must provide their own black socks. All students must purchase a band polo shirt and must supply a pair of khaki pants. The auxiliary uniform (polo, khakis and marching shoes) will be worn as instructed by the Band Director during inclement weather or excessive heat.

Concert uniforms are provided through Bruin Band Booster funds and fitted before the first concert, usually in early November. Male students use their same black marching shoes and socks for concert wear. Bow ties and cummerbunds are provided. Female students will need **plain**, black closed-toed flats. The shoes must be black, not off black, gray, or any other dark color. No open-toed shoes, sandals or clogs. Students are also required to purchase a tuxedo shirt or blouse that are fitted and sold through the uniform closet. Checks are made payable to "BBB".

The portion of the uniform provided by the school is stored at the school and issued only at the time it is to be worn. All uniforms must be returned promptly after each performance. Any part of the uniform that is not returned or is lost is subject to a replacement cost that varies by item. **Remember: It is expensive to replace a single item!** Each student is responsible for his or her personal parts of the uniforms (shirts, blouses, studs, socks, stockings, and shoes).

Shoes

Each marching band student must have black, shiny, patent leather, military-type marching shoes. Shoes are ordered from the Closet at a group discount. Shoes will be fitted, along with the marching uniform, during the first week of Pre-Season Band Rehearsal. If shoes have already been purchased from another source they must be approved by the Closet Chairperson. The Closet also has a limited number of used shoes that are in good condition for purchase. All checks are made payable to "BBB".

Volunteer Opportunities

Volunteer opportunities are available in the areas listed below. In many cases, hours can be flexible to accommodate your schedule. Your involvement can be ongoing or on a one-time basis. The success of the Lake Braddock Band Program depends on you. Anyone who would like to help in any fashion but does not know where help is needed is more than welcome to call the Band Booster President, or any other band officer or committee chair. Every year we need new volunteers to shadow senior parents in key volunteer positions; this helps to ensure a smooth transition the following year. We encourage you to sign up and be part of a great team.

Board Member Positions

There are six Board Member positions (President, Vice President/Ways and Means, Community Outreach, Social, Secretary, and Treasurer) that require an extra amount of time, leadership, and other skills. Elections are held in the spring for these positions.

President

The President is the Band Booster Chief Executive and acts on behalf of the Board and the membership. Also serves as the Chair of both the Board of Directors and Executive Committees. Duties include: appointing Committee Chairpersons. (See Appendix I for list of Board Members and Committee Chairpersons); presides at both the Board of Directors and General Membership Meetings; general supervision of all business and affairs of the Boosters; and works with the Officers, Committee Chairs, and Band Directors to develop agendas for meetings. The President represents the Boosters and its members to other Lake Braddock Secondary School (LBSS) organizations such as the LBSS Bruin Board.

Vice President, Ways and Means

The Vice President is responsible for all ongoing Booster fundraising activities (e.g., Tag Day, Scrip, Spirit Wear, Citrus, and White House Ornaments), coordinates the development of new fundraising ideas, and develops the annual Booster budget with the Band Director, President, and Treasurer. The Vice President also serves as chairman of the Ways and Means Committee. The Vice President shall, in the absence, resignation, or disability of the President, assume the duties and exercise the powers of the President and shall have such other powers and duties as the board or the President shall assign.

Community Outreach

The Community Outreach shall recruit and supervise a committee of volunteers to coordinate communication and community outreach activities. Duties include working with Community Outreach coordinators in keeping the community informed on all Band activities including community publicity; newsletter, web site, and e-communications; and organizational liaisons. The Community Outreach Officer also serves as chairman of the Community Outreach Committee.

Social

Social officer shall recruit and supervise a committee of volunteers responsible for building the Band community through planning and hosting a wide variety of events focused on socialization, appreciation, and recognition. The Social Officer also serves as chairman of the Social Committee. Duties include working with social coordinators in planning and coordinating the Marching Band Picnic; organizing the receptions following the middle school and high school winter concerts; ordering directors boutonnieres for each concert; coordinating the middle school band festival and assisting student officers with the end-of-the-year Awards Banquet. The social committee has the responsibility of obtaining the Gifts that will be presented by the Boosters at the end-of-the-year banquet.

Secretary

The Secretary prepares the meeting agendas in collaboration with the President, publishes meeting notices, attends and records minutes at all Board, General, Annual, and special meetings of the Bruin Band Booster organization and maintains the By-laws. The Secretary prepares the annual Student Directory and Parents' Guide in collaboration with the Board Members and Committee Chairpersons. The Secretary prepares and sends thank you notes as requested and is responsible for providing notice of upcoming annual elections and preparation of proxies and ballots. The Secretary also serves as chairman of the Membership Committee.

Treasurer

The Treasurer tracks the flow of money in and out of the BBB non-profit corporation income and expense accounts; maintains custodial accounts for about 220 band students and for the Middle School band; pays bills and reimburses other committee members for authorized expenses; ensures timely deposit of fee collections and fundraiser income; prepares and files annual state corporation forms and the annual Federal Tax return (990) and contractor payment forms (1099); prepares BBB financial reports and presents them at monthly meetings; prepares the annual application for the Federal Combined Federal Campaign; manages bank accounts and related investments; and maintains continuing communications with the band directors, BBB committee members, students, and parents regarding all things financial. The Treasurer also serves as chairman of the Budget Committee

Booster Coordinator Positions

Chaperones

Coordinator: The chaperone coordinator is responsible for getting chaperones for all band and color guard trips away from school grounds as well as Pre-Season Band Rehearsal at school. The coordinator prepares bus lists and provides other needed information. They assign chaperones specific duties for each trip. The chaperone coordinator is responsible for updating first aid kits and ensuring first-aid kits and emergency care forms are taken on band trips. The coordinator also assigns chaperone duties at Pre-Season Band Rehearsal. This includes providing water for students during the two weeks of Pre-Season Band Rehearsal.

Additional Volunteers: Chaperones accompany the band on the bus for all trips away from school grounds and at Pre-Season Band Rehearsal on school grounds. Chaperones are needed for Pre-Season Band Rehearsal, pep band, competitions, spring trip, graduation and any special events that may occur. Chaperones check students on the bus, help load the buses, and supervise students while away from school grounds. At Pre-Season Band Rehearsal chaperones stay outside in the morning to help with distributing water and any student that may need assistance. In the afternoon the chaperones stay in the school outside the band room. They get water and help wherever needed. Chaperones are not charged for transportation costs for trips away from school but are responsible for any other expenses they incur which can include food and hotel accommodations (Spring Trip).

Citrus Sales

Coordinator: The coordinator manages orders and incentives among students, boosters, and the citrus company.

Additional Volunteers: Help is needed on the day citrus arrives at the school to unload the fruit trucks. Citrus is sold one time a year with delivery in December.

Color Guard

Liaison: The Color Guard (CG) liaison responsibilities include: provides communication and coordination between the CG team and CG choreographer as well as the BBB board and chairman. CG liaison assists the team prior to each performance to ensure uniforms, shoes, and individual's hair is within the standard expectations. CG liaison travels to performances and assists on site as needed. CG liaison promotes team unity by providing guidance to the captains and developing spirit activities. In addition, the coordinator coordinates parent volunteer activities as required.

Concert Receptions

Coordinator: Coordinator will solicit volunteers to set up refreshment tables for after the concert. This usually includes setting out desserts and providing punch for the several concerts throughout the concert season. At some concerts there may be a need to purchase specialty items for that specific concert such as fruit and cheese trays.

Additional Volunteers: Volunteers are needed to help set up and clean up refreshment tables before and after the concerts. Also parents are asked to provide desserts to set out for the receptions.

Directory

Coordinator: Coordinator works with several individuals to create a master list of all the band students for this school year which includes several columns of information. The directory is only published once a year at the beginning of the school year, but there may be times when a supplement may need to be created; this will be distributed in the Newsletter. The Coordinator works with the Secretary to publish the directory and distribute to the parents of band students before the start of Pre-Season Band Rehearsal.

DVD/Videographer/Photographer

Coordinator: Coordinator(s) and volunteer video photographer(s) record the marching band beginning at Pre-Season Band Rehearsal and through the final competitions. The very popular video yearbook of marching band memories is put together and distributed in the spring.

Additional Volunteers: If you can't take pictures, consider helping out with the paperwork and distributing the finished video at school, etc.

eCommunications

Coordinator: The coordinator collects band reminder items from the directors, board members and other coordinators, and writes reminder mass e-mails to all band families as needed. This will include the notifications when the band Newsletter has been posted to the website in coordination with the Newsletter Editor.

Equipment/Pit Crew

Coordinator: The Equipment/Pit Crew coordinator is responsible for organizing volunteers to assist in maintaining and moving the large band equipment. The coordinator instructs the volunteers on what tasks they will be supporting and coordinates with the band director on where band equipment needs to be placed during performances.

Additional Volunteers: Equipment/Pit crew volunteers assist in transporting large equipment (percussion instruments) to and from home football games and competition sites and positioning for use on the field at the time of performance. The Pit Crew helps in the repair, maintenance, and construction of equipment and carts when needed. Pit Crew help may also be needed for some concert band performances at "away" sites.

Flowers

Coordinator: The flower coordinator orders and delivers the directors' boutonnieres for each Middle School and High School concert.

Instrument Petting Zoo (IPZ)

Coordinator: A parent coordinator establishes the dates, times, and number of band and orchestra musicians needed as instrument demonstrators with the Women's Committee representative. See "Instrument Petting Zoo" under "Extra Band Opportunities." The coordinator identifies student participants and submits their names to the Women's Committee of the National Symphony Orchestra, organizes carpools, and is the liaison the day of the event.

Additional Volunteers: Parent volunteers are needed to carpool in either one or both directions, invited to stay and observe the wonderful interactions our students have with the public, and may attend the concert at no charge.

Marching Band Picnic

Coordinator: The Marching Band Picnic coordinator works with the board and band director to set up a date and time for the Marching Band Picnic in the last week of August. This individual works with the Fairfax County Park Authorities to schedule a Picnic Shelter on set date and time. Additionally, the coordinator solicits volunteers for set up and clean up, and purchases needed picnic supplies such as paper plates and cups, plastic utensils, table clothes and trash bags.

Additional Volunteers: Parent volunteers are needed to help set up and clean up after the picnic.

Membership

Coordinator: The Membership coordinator promotes membership in a variety of ways: encourages new membership; sends membership information to prospective new members; welcomes new members; issues membership cards; responsible for the membership records, maintains an up-to-date

membership list; acts as a liaison between members, the Bruin Band Boosters Board, and the Band Directors; collects fees and submits fees to Treasurer for deposit.

Middle School Band Liaison

Coordinator: A parent volunteer is the liaison between the middle school band and the high school band. The liaison will plan and organize two activities during the school year. During the marching band season the liaison works directly with the band directors to plan an event where Eighth grade band students join the marching band at a band competition to experience firsthand what the marching band is all about. The liaison is also responsible for coordinating the reception following the Middle School Winter Concert at the school.

Additional Volunteers: Parents are needed to help set up and clean up for the Winter Concert reception.

Newsletter

Editing & Publishing: The Newsletter Editor Coordinator is responsible for receiving and proofing articles and other pertinent band information. The Editor also designs the layout of the newsletter, places the information and prepares it for placement on the LBB website. Newsletters are published roughly 6 – 9 times during the school year as events warrant.

The Newsletter is no longer mailed out. In order to reduce production costs the Newsletter will be distributed through the Band Website. An email will go out after the Newsletter is published alerting the band community that the Newsletter is posted and will provide a link to the page.

Phone Tree

Coordinator: The Phone Tree coordinator develops a phone tree Excel database using the band roster and coordinates the distribution of urgent messages via the phone tree when the need arises. This includes 26 phone tree volunteers who make phone calls to small groups of 6 to 8 band families.

Additional Volunteers: Families of all band and color guard members are placed on a calling list. Volunteers call a list of 8-10 families on an as-needed basis with important information and reminders.

Progressive Dinner

Coordinator: The Progressive Dinner coordinator is responsible for planning and organizing the annual Progressive Dinner. Specific duties include: soliciting parents to host one of the three courses of the dinner; arranging for student and adult drivers; posting sign-up sheets in the band room; organizing students into groups for traveling to homes; preparing maps for each group to use to move from course to course; arranging for use of the school for the dessert and slide show portion of the evening; and coordinating set-up and clean-up for dessert.

Additional Volunteers: Parents are needed for hosting various courses and driving carpools. See "Progressive Dinner" under "Social Functions."

Publicity

Coordinator: Publicity coordinator is in charge of all publicity for the band in all forms of media: newspaper ads for Tag Day, announcements at school broadcasting the days and times when the band is performing or competing, and making sure the community knows that we appreciate their support.

Scrip Sales

Coordinator: Throughout the year, coordinates orders, collects and deposits money, and distributes scrip cards to band families.

Spirit Wear

Coordinator: The spirit wear coordinator is responsible for buying and distributing a variety of spirit wear items.

Tag Day

Coordinator: The coordinator explains Tag Day to the students in the large band room and to parents at the picnic; calls upon generous souls to act as Sector House Host/Hostesses and Helpers; coordinates teams of band students; gathers drivers to transport said teams out into the neighborhoods; organizes all maps, flyers, and envelopes to accompany teams out into the neighborhoods; orders enough flyers (and envelopes) to make sure each house in the LB district gets one (to the tune of 15,000); organizes all Sector House materials so that they may support their drivers and keep track of the money earned; ensures a pizza lunch is arranged and set up before the students return to the school; solicits volunteer to handle Sector 7 mailer so that information may be mailed to the homes that are too far apart to walk to on Tag Day; organizes Post Tag Day mailer for those who could not participate on Tag Day and for the homes where information was not left.

Additional Volunteers: Sector House Host/Hostesses and helpers, drivers, individuals to set up and clean up after pizza lunch, individuals to work Sector 7, which includes homes that were not visited on Tag Day because of distance between houses; these houses receive mailers.

Tri-M

Coordinator: The Tri-M coordinator works with the Orchestra Director, who sponsors the Tri-M Music Honor Society Program for the Lake Braddock High School, to assist band students in receiving credit for Tri-M Music Honor Society Service hours. Duties include working with Orchestra Director to identify opportunities for band students to gain service hours, providing the information to the students, assisting students in receiving credit for those opportunities, and keeping the boosters informed on Tri-M activities.

Uniform Closet

Coordinator: The Band Uniform coordinator fits, supervises alterations, stores, distributes and collects the band uniforms (marching, concert and color guard) for performances. In addition, the coordinator: manages uniform cleaning and maintenance; inspects proper wearing of the uniform; maintains a computer database of uniform inventory by student name and uniform number; orders replacement uniforms or pieces, plus Pre-Season Band Rehearsal sign-off t-shirts; and sells tux shirts, shiny shoes, white gloves, tux buttons (studs), socks and toiletries. Also, attends all games, concerts, festivals and trips for needed assistance with uniforms.

Additional Volunteers: "Closet Parents" assist during Pre-Season Band Rehearsal with the hemming of uniforms; help hand out uniforms for games, competitions, festivals and trips; assist students with proper wearing of uniforms and hair for games and competitions; and assist with assessment of uniforms for cleanliness after games and competitions.

Website

Coordinator: The Lake Braddock Band Website (www.lbband.org) is an important communication and publicity arm of the Band Boosters and the Band. Parents and students can visit the website to read

about band accomplishments and Booster activities, check calendar schedules and due dates, obtain information on fundraisers, read about alumni band members, buy and sell musical instruments, and find many other areas of useful information. The "Webmaster" or website manager needs to have some computer skills, but the most important function is to keep the information timely and up to date. The website content is primarily information that has already been written and approved by the Band Director or Band Boosters. The Webmaster depends on everyone to send in information and digital photos for website posting.

Additional Volunteers: The content and appearance of the website is under constant evolution, and new ideas and skilled volunteer design assistance are always welcome.

White House Ornaments (WHO)

Coordinator: The coordinator orders and picks up the ornaments in Maryland. The coordinator informs the treasurer ahead of time and the treasurer will then write a check for the order. First order is for approximately 1,200. The coordinator has the WHO available for sale at the Band Picnic, Bruin Blast, concerts, footballs games, PTSA Craft Fair (when held) and Election Day sale. The coordinator keeps track of each student's account, deposits all monies, and sends to the Band Director a record of each student's band points earned by selling WHO. Books are closed in June, and the final count of inventory is given to treasurer.

Appendix I – Band Contact Numbers

BAND DIRECTORS CONTACT NUMBERS

Band directors can be reached by calling the school at 703-426-1000 or at the following extensions:

Michael Luley	703-426-1076
Patrick Smith	703-426-1029
Lou Bean	703-426-1079
Music Department Office	703-426-1072

The Lake Braddock Bruin Band Boosters, Inc.

Board Members			
Officer Title	Name	Phone	Email
President	Vincent Ries	703-764-0385	President@lbband.org
Vice President	Joey Nicholson	703-651-9474	VicePresident@lbband.org
Social	Cheri Reidy	703-569-5124	cherireidy@aol.com
Community Outreach	Deanna Cox	703-357-3624	community@lbband.org
Secretary	vacant		secretary@lbband.org
Treasurer	Nancy Sinclitico	703-440-9356	nbertha@aol.com
Committees			
Position	Name	Phone	Email
Ways and Means (Fundraising)			
Chair	Joey Nicholson	703-651-9474	VicePresident@lbband.org
Citrus Band	Bridget Manhertz	703-455-1133	bridgetmsr@hotmail.com
Scrip	Sharron & Vincent Ries	703-764-0385	lbb.scrip@gmail.com
Spirit Wear	vacant		
Tag Day	vacant		
DVD/Video Distribution	O'Brian McKinley	703-250-1951	omckinley@dspn.net
White House Ornaments	Sue Henry	703-503-1979	WhiteHouseOrnaments@lbband.org
Community Outreach			
Chair	Deanna Cox	703-357-324	deannacox@aol.com
Instrument Petting Zoo	Alyson Walton	703-942-5404	ipz@lbband.org
Middle School Liaison	Mindy String	703-569-1347	amstring@cox.net
Newsletter/Editor	Claire Thomas	703-503-0630	newsletter@lbband.org
Phone Tree/ e-Communications	Joey Nicholson	703-651-9474	joeynicholson@gmail.com
Student Leadership Rep			
Tri-M			
Videographer/Photographer	O'Brian McKinley	703-250-1951	omckinley@dspn.net
Website	Karen Emmons	703-426-2859	webmaster@lbband.org
Social			
Chair	Cheri Reidy	703-569-5124	cherireidy@aol.com
Concert Receptions	vacant		
Flowers	vacant		
Marching Band Picnic	Cheri Reidy	703-569-5124	cherireidy@aol.com
Progressive Dinner	Committee		
Spring Band Banquet	Cheri Reidy	703-569-5124	cherireidy@aol.com

Membership			
Chair	vacant		
Directory	vacant		
Membership	vacant		
Parent Guide	vacant		
Budget			
Chair	Nancy Sinclitico	703-440-9356	nbertha@aol.com
Band Director	Mr. Luley	703-426-1076	MCLuley@fcps.edu
President	Vincent Ries	703-764-0385	President@lbband.org

Band Services			
Activity	Name	Phone	Email
Chaperones	Lisa Brunson	703-455-0796	Brunson7@cox.net
Equipment/Pit Crew	Vincent Ries	703-764-0385	Pit@lbb.band
Middle School Festival	Pru Bovee	703-425-6933	pbovee@mindspring.com
	Cheri Reidy	703-569-5124	cherireidy@aol.com
Uniforms/Closet	Susan Stanger	703-764-9480	lbclosetmom@gmail.com

Appendix II – Standard Annual Band Fees

The following are standard fees required for band participation and are subject to change.

Standard Fees	Approximate Due Date	Approximate Amount
Marching Band Materials	June, of the preceding year	\$110
Uniform Fee	August 31st	\$50
Concert Band Uniforms	October 1st	\$35
Booster Membership Fee (Family Members and friends)	Anytime (Provides free entry to indoor concerts)	\$10
District Band/Solo and Ensemble	Fall	Varies
Spring Trip	Winter/Spring (two Payments)	\$375-\$550
Other Possible Costs	Throughout the year	From \$5 to \$25
Shirts/Blouses	"	"
Black Shoes	"	"
District/All State Fees	"	"
Solo Festival	"	"
Videos/Pictures	"	"
Instrument Maintenance Fees	"	"
Private Lessons	As arranged	From \$15 to \$50 each



Appendix III - Lake Braddock Band Letter Point System Form (Four Years)

Student Name _____

THREE POINTS (3)	9	10	11	12
Symphonic Band				
District Solo Festival - Superior Rating				
Private Lessons (3 out of 4 quarters) Teacher's Name _____				
State Marching Festival - Superior Rating				
District Band Festival - Superior Band Rating				
All State Band				

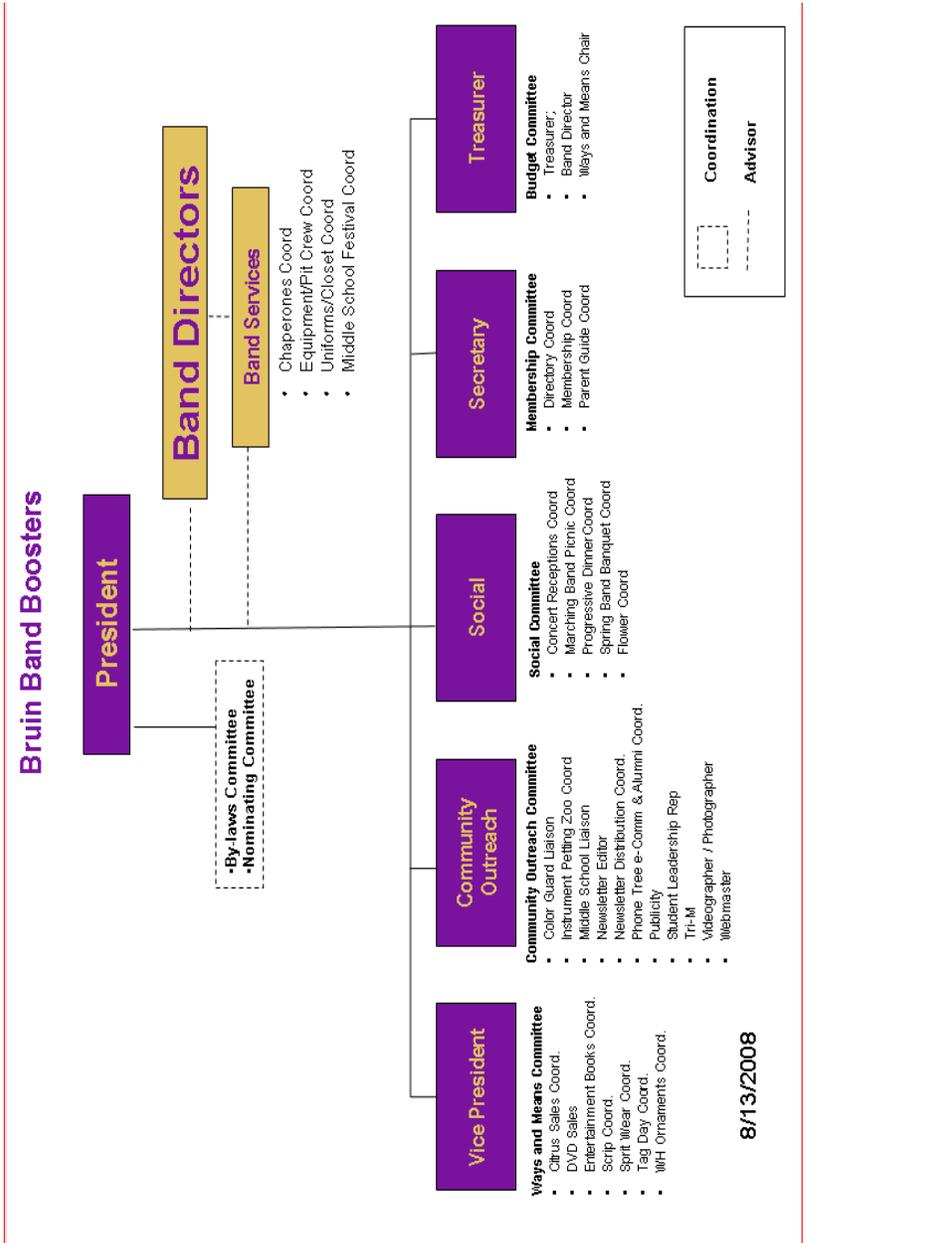
TWO POINTS (2)				
Drum Major				
District Band Festival - Excellent Rating				
Solo and Ensemble Festival (Superior Rating - Ensemble)				
Solo and Ensemble Festival (Excellent Rating - Solo)				
Concert Band I				
All District Symphonic Band				
Concert Festival or Competition (Superior or First Place)				
Jazz Ensemble				

ONE POINT (1)				
Band Camp				
Concert Band II				
Music Camp (If other than Lake Braddock)				
Officer _____				
Football Pep Band				
Section Leader				
-Concert Band (3 out of 4 quarters)				
-Marching Band (if other than concert band)				
Librarian				
All District Concert Band				
12 White House Ornaments Sold (Maximum 3 points)				

DIRECTOR'S POINT'S (0-5)				
Full Orchestra				
Other (Specify on back leave line blank for director)				
Total Points on this Page				
GRAND TOTAL				

	POINTS	AWARD	CARRY-OVER
9TH GRADE			
10TH GRADE			
11TH GRADE			
12TH GRADE			

Appendix IV - Lake Braddock Bruin Band Boosters Organization Chart



Comment [vtr1]: Does anyone have the electrons for this page???